



THE ABERDEEN UNIVERSITY HONG KONG ASSOCIATION

The Constitution of the Aberdeen University Hong Kong Association

1. General Stipulation

- 1.1. The name of the Association shall be the Aberdeen University Hong Kong Association hereinafter referred to as 'the Association'.
- 1.2. The address of the Association shall be the address of the current Honorary Secretary.
- 1.3. The objects of the Association shall be to arrange gatherings for Aberdeen University graduates resident in Hong Kong and to stimulate interest in the University and undertake activities to encourage and extend this interest and generally enhance the reputation of the University.

2. Membership

- 2.1. Membership is open to any Hong Kong citizen or resident who is a graduate or has been a student, or is/had been a member of staff of the University of Aberdeen, who is of good conduct, and is willing to abide by the Constitution of the Association.
- 2.2. Associate Membership of the Association is open to the spouses and children of Members and to anyone whose interest in the University of Aberdeen and Northern Scotland would welcome membership to them.
- 2.3. The annual Membership fee shall be determined at the Annual General Meeting of the Association.
- 2.4. The membership year shall run from 1 January.

3. Organisation, Functions and Powers

- 3.1. The Office Bearers of the Association shall be President, Chairman and Secretary/Treasurer. Only graduates of the University of Aberdeen are eligible to hold these posts.
- 3.2. The affairs of the Association shall be conducted by the Committee which shall comprise the Office Bearers (see 3.1) and at least two committee members who may be either Members or Associate Members.
- 3.3. The Committee shall have powers of co-option.



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- 3.4. The Association shall hold an Annual General Meeting for the purpose annually:
- a. to elect the Office Bearers and the two committee members
 - b. to pass the accounts of the Association
 - c. to receive a report from the President and/or Chairman of the activities of the Association during the preceding year
 - d. to pass any amendments to the Constitution of the Association
 - e. to appoint the auditor
- 3.5. The Committee shall be responsible to the Members and Associate Members for the day-to-day management of the Association and its funds.
- 3.6. The President shall represent the Association in its relationship with the University of Aberdeen and with other bodies in Hong Kong.

The Chairman shall be responsible for initiating and implementing a programme of activities for the membership and assisting the University in any activities it may seek to generate in Hong Kong.

The Secretary/Treasurer will be responsible for the keeping of a Minute of all meetings of the Association and of the Committee Meetings, for the proper and timeous communication with the membership and for the recording of the financial transaction of the Association.

The Secretary/Treasurer shall also present a financial statement at each Committee Meeting and the Annual Accounts of the Association to the Annual General Meeting.

- 3.7. The Annual Accounts of the Association shall be audited.

4. Meetings

- 4.1. The Annual General Meeting of the Association shall be held each year at a time and place to be determined by the Committee.
- 4.2. Members and Associate Members shall be notified of the Annual General Meeting not less than fourteen days in advance. The quorum shall be one fifth of the paid-up membership.
- 4.3. In the event of the Annual General Meeting being inquorate a new date shall be set and announced as in 4.2 above.



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- 4.4. An Extraordinary General Meeting shall be called if a written request to do so bearing the signatures of one fourth of the membership is received by the President.

Such an Extraordinary General Meeting shall be called within seven days and held within twenty-one days of the receipt of the request.

- 4.5. The Committee shall meet as required but not less than three times each year.

5. Voting

- 5.1. All Members and Associate Members are eligible to vote.
- 5.2. Elections and voting on motions, other than Constitutional motions, shall be on a simple majority of those present and eligible to vote.
- 5.3. The passing of motions to change the Constitution shall require a two-thirds majority of those present and eligible to vote.
- 5.4. To be eligible to vote a Member or Associate Member shall have paid the fee for the current membership year.
- 5.5. An Officer position or Committee position which falls vacant during the year may be filled by the Committee by co-option until the next Annual General Meeting.

6. Penalties

- 6.1. The Committee may withdraw membership of the Association from anyone whose behaviour or actions may be deemed to have brought the name of the Association or of the University into disrepute.

7. Use of Funds

- 7.1. The Funds of the Association shall be applied solely to meet its recurrent expenditure and for the functions and objectives specified in Paragraph 1.3 of this Constitution and shall be used for any other purpose.

8. Debts and Liabilities

- 8.1. Any debts of the Association shall be borne by all the members of the Association of the term in which the debts are incurred. Under such circumstances the officer of the University with responsibility for alumnus relations should be informed.



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9. Constitution

- 9.1. Any amendments to this Constitution shall be passed by an Annual or Extraordinary General Meeting and shall require a two-thirds majority in favour. Such amendments shall also require the approval of the University officer with responsibility for alumnus relation and the Hong Kong Register of Societies before it comes into effect.

(Revised on 15 November 2013)